



Associate in Business – Direct Transfer Agreement/Major Related Program (DTA/MRP)

Business Core: 20 Credits

Accounting	Princ. of Fin Acct I (Acct& 201) Princ. of Fin Acct II (Acct& 202) Managerial Acctg (Acct& 203)
Business	Business Law (BUS& 201)

Natural Science: 15 Credits

Biology	General Biology w/lab (BIOL& 160)
Chemistry	Intro to Chemistry (CHEM& 121)
Mathematics	Intro to Statistics (MATH& 146)

Written Communication: 10 Credits

Composition	English Composition I (ENGL& 101) English Composition II (ENGL& 102)
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Social Science: 15 Credits

Economics	Microeconomics (ECON& 201) Macroeconomics (ECON& 202)
Sociology	Intro to Sociology (SOC& 101)

Mathematics (Quantitative): 10 Credits

Calculus	Pre-Calculus (MATH& 141) Business Calculus (MATH& 148)
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Humanities: 15 Credits

Communication	Public Speaking (CMST& 220)
History	United States History I (HIST& 146)
Language	Spanish I (SPAN& 121)

Electives: 5 credits

Many BTC classes meet the elective requirement, including (but not limited to): MGMT 210, BUS 171, PSYC& 100, BIOL& 241, ENGL& 235, AENGL 100, and CAP 101; Deans may grant class substitution approval. Classes completed at other colleges and universities may also fulfill this requirement – contact BTC advising staff at 752-8345 for details.

Associate in Business – PLANNING GUIDE							
SUMMER		FALL		WINTER		SPRING	
COURSE	CREDITS	COURSE	CREDITS	COURSE	CREDITS	COURSE	CREDITS
TOTAL CREDITS		TOTAL CREDITS		TOTAL CREDITS		TOTAL CREDITS	
SUMMER		FALL		WINTER		SPRING	
COURSE	CREDITS	COURSE	CREDITS	COURSE	CREDITS	COURSE	CREDITS
TOTAL CREDITS		TOTAL CREDITS		TOTAL CREDITS		TOTAL CREDITS	
SUMMER		FALL		WINTER		SPRING	
COURSE	CREDITS	COURSE	CREDITS	COURSE	CREDITS	COURSE	CREDITS
TOTAL CREDITS		TOTAL CREDITS		TOTAL CREDITS		TOTAL CREDITS	

BTC Associate in Business DTA/MRP Degree

General Information

- ✓ BTC's business DTA/MRP agreement meets all requirements of Washington's Direct Transfer Agreement, between accepting baccalaureate institutions offering a bachelor's of science or arts in business administration including accounting, management, and management information systems and the community and technical college system.
- ✓ Students are responsible for knowing transfer requirements and policies and should consult the institution to which they plan to transfer. Some majors at four-year colleges have special requirements. Consult your Advisor or the Admissions and Student Resource Advising staff (telephone: 360.752.8345; email: advising@btc.ctc.edu) to identify or research specific major requirements and for regular degree completion planning.

Advising Notes and Recommendations

- ✓ Completing this degree does not guarantee admissions to any baccalaureate university; thoughtful additional planning is required. Rules for successful degree completion and credit transfer to other institutions are complex; students should **meet with a BTC advisor** to develop a planning guide.
- ✓ Students should meet with a transfer advisor at the institution to which they intend to transfer to determine which degree will best serve their needs; get assistance in developing an educational plan and course selections and to be advised about additional requirements (overall minimum GPA, a higher GPA in a selected group of courses or a specific minimum grade in one or more courses, specific course choices where options are available) and procedures for admission.

Degree and Class Requirements

- ✓ A cumulative GPA of 2.0 must be earned in all BTC coursework and in all coursework applied to the degree.
- ✓ A minimum of 50% of degree credits, including the last quarter, should be completed at BTC.
- ✓ A course may be credited toward only one distribution area. Pass or S grades are not allowed.

Transferring Credits

- ✓ Students seeking credit for completed coursework from other colleges or universities should submit an Evaluation Request Form along with sealed transcript(s) from the prior institution(s) to the BTC Admissions and Student Services Office.
- ✓ Partially completed BTC DTA/MRP coursework will be evaluated on a class-by-class basis by other institutions for transfer credit consideration. Receiving institutions have their own transfer policies; students are responsible for knowing their transfer and admission requirements. Students are urged to consult with their counselor/advisor and a representative from the college they plan to attend after BTC.
- ✓ A fully completed BTC DTA/MRP program is accepted in its entirety by participating institutions (completed BTC classes are not viewed individually).

Requirements

- ✓ Students must complete a graduation application form the first week of the quarter in which they plan to complete their degree.
- ✓ Course transferability must be coordinated between you and the institution to which you plan to transfer. Completion of degree requirements, official evaluation requests, and graduation application are the student's responsibility.
- ✓ Note that many four-year institutions require students to have completed some foreign language credits for admission and/or graduation - please check with the four-year institution to which you plan on transferring.

Transfer Possibilities – Where can I transfer?

- ✓ The Associate in Business-DTA/MRP makes it possible for students to transfer to participating Washington state institutions (see 'Transfer' tab) with junior standing.